

CAFFÉ E CUCINA

FUNCTIONS TERMS & CONDITIONS

BOOKING CONFIRMATION

To secure a booking, a completed and signed event agreement is required. Final numbers are required to be confirmed 24 hours prior the booking date. The confirmed number of guests is the number to be charged on the day. Please make sure you confirm the final numbers with Caffé e Cucina before the function takes place. In the case of bookings organised online (email) please note that the office is closed during weekends, and that any changes or cancellations need to be done by calling the restaurant staff on (03) 9827 4139. Cancellations done via email during weekends will not be accepted.

CANCELLATION POLICY

Caffé e Cucina requires a minimum of 24 hours notice to cancel a confirmed booking without incurring in a cancellation fee. Cancellations beyond that point will incur in a credit card charge of 10% of the total of guests previously confirmed. Caffé e Cucina reserves the right to cancel the event in the case of having to close due to circumstances beyond its control.

PAYMENT

All prices quoted include GST. All event accounts are to be settled in full at the close of the event unless prior arrangements have been made between the parties. Please note that Caffé e Cucina only accepts a split-bill maximum of 2 credit cards. The payment will include all set menus agreed upon and served on the day of the function, plus any extras like beverages consumed.

NO SPLIT BILLS

To avoid delays and in the interest of other customers, Caffé e Cucina will only accept a maximum split of either 2 credit cards, or 1 credit card and cash. Please make sure you guests are informed of this house policy before the function.

HOUSE RULES & PARAMETERS

Caffé e Cucina is a fully licensed venue (not BYO). Caffé e Cucina does not provide with birthday cakes; the client is however welcome to bring their own.

Bookings of a maximum of 12 guests can be accommodated in one table; larger bookings will be accommodated in two separate tables, depending on availability. Lunch events must conclude at 4pm and evening events no later than midnight.

DAMAGES, LOSSES & RESPONSIBILITY

Caffé e Cucina takes pride in taking all necessary care however accepts no responsibility or liability for any loss or damage to properties belonging to the client and/or client's guests, or for any injuries sustained to the guests during the function at Caffé e Cucina. The client is liable for the actions of their invitees and any damages or losses incurred in the function. Any costs will be billed directly to the client.

The client will be responsible of the behaviour of his/her guests. Caffé e Cucina's Management reserves the right in their discretion to intervene and remove/exclude any undesirable person/s from the premises without liability. Management reserves the right to refuse service to intoxicated, disorderly or underage guests where they see fit.

All food and beverages must be consumed on the premises.

CAFFÉ E CUCINA

MENU & PRICE CHANGES

Menus provided are subject to seasonal and price changes. The reception of your credit card details will secure the menu price at the time of the booking.

PRIVACY POLICY

Caffé e Cucina collects personal information to assist in the process of reservations. This information may also be used to communicate details of special events and updates on Caffé e Cucina's services that may be of your interest. At any time you are entitled to contact us if you wish to be removed from that list or to edit your details.